

Ethical & Social Responsibility Policy Notice

Introduction

This Ethical & Social Responsibility Policy Notice supports the company's Social and Ethical Responsibility Policy (QCD 64)

Notice

As a business we have a responsibility to ensure that we operate in an ethical and responsible manner, and to endeavour to ensure that the organisations in our supply chain do the same. To this end, we operate a supplier audit process and subscribe to SEDEX, the Supplier Ethical Data Exchange.

SEDEX is a not-for-profit membership organisation dedicated to driving improvements in responsible and ethical business practices in global supply chains. SEDEX provides a secure, online database that allows members to store, share and report on supplier Labour Standards, Health & Safety, Environment and Business Ethics. Our SEDEX Client Number is: S000000036796.

In accordance with SEDEX and other Ethical Supply groups, we advocate fair trade and employment in the supply chain, in particular Enabling Rights, these being worker's rights to 'Freedom of Association' and 'Collective Bargaining'.

Furthermore, whilst we are not currently subject to the Modern Slavery Act 2015, we do operate in accordance with the ethics of the Act and the FSC -STD-40-004 V 3-1 core labour requirements. As such, we adhere to the following in our operations, and expect the organisations in our supply chain do the same:

- No forced labour or human trafficking
- Employment is freely chosen
- Working conditions are clean, healthy and safe
- Working hours are not excessive and are within the working time regulations applicable in the jurisdiction where the process takes place
- A fair wage is paid
- No exploitation of child labour
- No harsh, cruel, or degrading practices
- No discrimination

Additionally, all of our workers may, without fear of reprisal, contact any of our company directors to confidentially discuss any grievances or concerns they may have regarding any aspect of our business, including business ethics and social responsibility.

Approved by



Position: Managing Director